

Call for Art

Devon Open Studios | 2019 Launch and Mixed Showcase

Artizan Collective CIC and Devon Artist Network | Hosted at the Artizan Pop-up Venue on Fleet Walk

With the kind support of Fleet Walk Torquay, Artizan Collective CIC are pleased to be bringing this year's Devon Open Studios launch event to Torbay. Hosted on the Torquay high street, the launch venue will also be running a mixed taster show allowing visitors to see several artists' work at a glance and then choose which studios they particularly wish to visit.

Submissions

As well as being an opportunity to showcase Devon's studios in a dedicated exhibition space, the event also offers artists who may not be able to open their studios the opportunity to have their work seen by the Devon Open Studio's audience.

All Devon Artist Network members and Devon Open Studios participants are invited to submit up to three works for selection and all members who submit work are guaranteed inclusion of one piece in the exhibition. You must be a paying member of Devon Artist Network for inclusion in this exhibition.

Additional Requirements

A complete submission consists of a fully completed booking form and the appropriate fee, as well as a signed copy of the terms and conditions.

Artwork Submissions

2D Works

As this opportunity is intended to showcase work from as many participants as possible we ask that you submit work with consideration of size restrictions. We will not be imposing an upper size limit on work but in order to accommodate a high volume of submissions we would ask that where it is representative of your practise, pieces are submitted that are less than 80x80cm.

We appreciate that for some artists work will be produced solely on a large scale. Where submitted work will be larger than 120cm in either direction we would ask that artists get in touch with us to discuss their submission.

3D Works

The venue has an expansive floorspace for the display of 3D works but available plinths and display surfaces are limited. Where possible, if works can be provided with appropriate display arrangements this would be beneficial.

Dates

EXHIBITION DATES: 6th – 22nd September

ARTIST PREVIEW DATE/DOS LAUNCH: 5th September, 18:00-20:00

DEADLINE FOR SUBMISSIONS: 23rd August, Midnight

CONFIRMATION OF ENTRIES: 26th August

DELIVERY DATES: Thursday 29th August, Friday 30th August, Saturday 31st August | 8:00-10:30am (Alternative provision can be made)

COLLECTION DATES: September 22nd 16:00-20:00 and Monday 23rd 11:00-16:00 (Alternative provision can be made)

Submission Fees

DEVON OPEN STUDIOS PARTICIPANT: £5 per piece

DEVON ARTIST NETWORK MEMBERS (NOT PARTICIPATING IN DEVON OPEN STUDIOS): £10 per piece

COMMISSION OF 30% ON ALL SALES

All participants must be a paid member of Devon Artist Network and your membership will be confirmed as part of the submission process. If you make a submission but are not a paid member of Devon Artist Network your submission fee will not be refunded.

Payments: Fees can be paid by cheque made out to **Artizan Collective CIC**, by cash in person at **Artizan Gallery, 7 Lucius Street, Torquay, Devon TQ2 5UW**, or by BACS:

Bank: NatWest

Account: Artizan Collective CIC

Account Number: 74950010

Sort Code: 557001

Organiser Details

The exhibition is organised and curated by Artizan Collective CIC and Devon Artist Network.

Main Contact: Julie Brandon

07522 509642

juliebrandon@artizangallery.co.uk

Exhibition Venue

Artizan Collective CIC Pop-up Venue

Unit 5

Fleet Walk,

74 Fleet Street

Torquay

TQ2 5EB

Devon Open Studios

2019 Launch and Mixed Showcase

*This form will allow you to provide all the necessary details for submitting work to the **Devon Open Studios 2019 Launch and Mixed Showcase**. Please make sure you fill in all details correctly and read the terms and conditions carefully.*

This form should be completed digitally and submitted to juliebrandon@artizangallery.co.uk who can also be contacted if you have any difficulties using the form.

The submission fee will be payable to confirm your entry for selection, and your booking is not confirmed until this has been received.

The terms and condition for exhibiting are at the end of this form and constitute a contract between you and Artizan Collective CIC.

About the Open Exhibition

Exhibition Dates	6 th – 22 nd September
Deadline for Submissions	23 rd August, Midnight
Confirmation of Success	26 th August
Delivery of Work to Artizan Collective CIC Pop-up	Thursday 29 th August, Friday 30 th August, Saturday 31 st August 8:00-10:30am (Alternative provision can be made)
Commission	30%
Fee	See call for full details
Deadline for Collection	September 22 nd 16:00-20:00 and Monday 23 rd 11:00-16:00 (Alternative provision can be made)

Your Details

Full Name:	Click or tap here to enter text.
Email Address:	Click or tap here to enter text.
Phone Number:	Click or tap here to enter text.
Address:	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.

Online

We market and promote your work and exhibition online and on social media as well as in print. This is much easier if we have your website and social media details and are able to tag you in any posts we make about you – this also ensures greater outreach and interest in your work.

If you have any specific requests regarding publicity and marketing by Artizan, please bring them up before the exhibition and we will do our best to accommodate you.

Website:	Click or tap here to enter text.
Facebook:	Click or tap here to enter text.
Instagram:	Click or tap here to enter text.
Other Relevant Sites:	Click or tap here to enter text.
	Click or tap here to enter text.

Your Bank Details

Any work sold during your exhibition will incur a 30% commission, and Artizan Collective CIC will pay you by direct bank transfer (BACS) at the end of the exhibition. Please fill in your bank details below so that we can do this promptly.

Bank:	Click or tap here to enter text.
Account Name:	Click or tap here to enter text.
Sort Code:	Click or tap here to enter text.
Account Number:	Click or tap here to enter text.

Your Fee

The submission fee will be payable to confirm your entry for selection, and your booking is not confirmed until this has been received. Please enter the appropriate fee for your submission for Artizan Collective CIC to verify. Artizan Collective CIC will contact you if your submission is accepted for exhibition.

Fee payable:	
Please confirm how you will be providing payment for your entry (cash/cheque/BACs).	Click or tap here to enter text.

Visual Art Submission

First Work

Please specify whether your work is 2D (wall display), 3D Large (floor display) or 3D Small (table display).	Click or tap here to enter text.
Please provide your work dimensions in centimetres (excluding frame).	Click or tap here to enter text.
Please provide your work dimensions in centimetres (including frame).	Click or tap here to enter text.
Please specify if your work will require any special display arrangements.	Click or tap here to enter text.
Please provide the price of your work, including commission.	Click or tap here to enter text.
Please provide the title of your work.	Click or tap here to enter text.
Please provide full details of the medium of your work (i.e. "Oil on Board").	Click or tap here to enter text.

Please provide a description of your work. Please also send high quality photographs of your work suitable for digital and print promotion via email to juliebrandon@artizangallery.co.uk. Unfortunately, we cannot accept images delivered on optical media such as CDs or DVDs.

Click or tap here to enter text.

Second Work

Please specify whether your work is 2D (wall display), 3D Large (floor display) or 3D Small (table display).	Click or tap here to enter text.
Please provide your work dimensions in centimetres (excluding frame).	Click or tap here to enter text.
Please provide your work dimensions in centimetres (including frame).	Click or tap here to enter text.
Please specify if your work will require any special display arrangements.	Click or tap here to enter text.
Please provide the price of your work, including commission.	Click or tap here to enter text.
Please provide the title of your work.	Click or tap here to enter text.
Please provide full details of the medium of your work (i.e. "Oil on Board").	Click or tap here to enter text.

Please provide a description of your work. Please also send high quality photographs of your work suitable for digital and print promotion via email to juliebrandon@artizangallery.co.uk. Unfortunately, we cannot accept images delivered on optical media such as CDs or DVDs.

Click or tap here to enter text.

Third Work

Please specify whether your work is **2D** (wall display), **3D Large** (floor display) or **3D Small** (table display).

Click or tap here to enter text.

Please provide your work dimensions in centimetres (excluding frame).

Click or tap here to enter text.

Please provide your work dimensions in centimetres (including frame).

Click or tap here to enter text.

Please specify if your work will require any special display arrangements.

Click or tap here to enter text.

Please provide the price of your work, including commission.

Click or tap here to enter text.

Please provide the title of your work.

Click or tap here to enter text.

Please provide full details of the medium of your work (i.e. "Oil on Board").

Click or tap here to enter text.

Please provide a description of your work. *Please also send high quality photographs of your work suitable for digital and print promotion via email to juliebrandon@artizangallery.co.uk. Unfortunately, we cannot accept images delivered on optical media such as CDs or DVDs.*

Click or tap here to enter text.

Artist Statement

Artist Statement - *Please write a bit about yourself and your work. You could include where you are based, where you trained/studied, what inspires you, your working process, etc.*

Click or tap here to enter text.

Terms and Conditions for External Exhibitions and Open Exhibitions with Artizan Collective CIC

PLEASE READ CAREFULLY

The following terms and conditions will apply when we have received your signed booking form and full submission fee for the Open Exhibition. Your submission is not confirmed until both the signed booking form and payment have been received. Alternatively, you may confirm acceptance of these terms by sending an email with the terms document attached and the words "I agree to the attached terms" in the body of the email. Terms are subject to change. All individuals who exhibit with Artizan Collective CIC in an open exhibition agree to the following terms. Amendments to these terms must be agreed in writing in advance of the exhibition and delivered along with the signed booking form. Signing this booking form confirms that you agree with and accept the terms and conditions set out here.

Any work that has been submitted may not be withdrawn from the exhibition before the end date (except in the case of a sale). Work may not be taken out of the exhibition without prior approval for the duration of the exhibition, and any sales of work for four weeks before and after the exhibition may not be advertised at a lower price than the exhibition price (you may privately negotiate lower prices with buyers, but prices advertised on your website and in other exhibitions must not be lower).

"The Exhibition" means the exhibition you have submitted an entry to with Artizan Collective CIC and dates from the hanging of work until the closing date agreed with Artizan Collective CIC.

Submitted Work

By submitting a fully completed booking form with required images and work details, signed copy of these Terms and Conditions and your full submission fee before the submission deadline provided with the call, you confirm that if accepted to the exhibition your work will be available to Artizan Collective CIC to display for the full length of the exhibition. Submissions cannot be withdrawn after the submission deadline and fees cannot be refunded if you chose to withdraw your submission.

Provided all the above conditions are met, we confirm that your submission will be put before the judging panel for consideration. Failure to meet any of the above requirements will result in your submission not being judged and no refunds will be given.

Judging

Submitted works will be judged by a panel made up of members of the Artizan Team and Devon Open Studios committee. All work will be judged anonymously based on the provided images of the work and the title of the piece only.

All decisions made by the judging panel are final.

Successful Entries

We aim to notify all successful artists by the date given in the call document that their entry to the exhibition has been accepted. We will also aim to contact all unsuccessful applicants where possible.

If your entry is successful you will be required to meet all requests for additional information by Artizan Collective CIC in a timely manner and meet all deadlines provided in the call. You will receive an artist's pack with all the information required for the exhibition.

Exhibited Work

Work Details

Individuals submitting work to an open exhibition at Artizan Collective CIC should send a short artist biography (around 250 words) relating to the work before the commencement of the exhibition in an editable word document or as part of your submission form if requested. High quality images of the work to be exhibited must also be sent to Artizan Collective CIC via email or online file share within this time frame. Images must be provided with a minimum resolution of 300dpi and should be photographed with good lighting against a plain background. The file name for the images sent should include the artist's name, title of the piece, price, and the dimensions of the work. Artizan Collective CIC can arrange photography of work if required for an additional fee. You are responsible for providing accurate information on your work including title, medium, price and dimensions for use in labels, marketing materials and online promotion.

Presentation

All works must meet our requirements for display and hanging (see Hanging section) and should not exceed the dimensions specified in the call inclusive of any framing. Presentation of works must be to a high standard with all 2D works presented in, well-fitted, clean frames. Half-width canvases must be presented in box frames. All browser work must be wrapped and mounted.

Packaging

All work for exhibition at Artizan Collective CIC must be safely packaged to avoid damage and if you would like your work returned in its original packaging after the exhibition you should label the exterior of the packaging with your name and the title of the work and use non-damaging tape. If the original packaging cannot be used, artists should bring sufficient packaging to safely package their work at the end of the exhibition. Otherwise, Artizan Collective CIC will charge for any packaging that we are obliged to provide. Artizan Collective CIC does not accept any liability for damage to work that has not been delivered safely packaged.

Pricing

Artizan Collective CIC will take a 30% commission on all works sold through our open exhibitions. As stated above, work submitted for exhibition at Artizan Collective CIC may not be advertised at a lower price for four weeks either side of the open exhibition, although you may negotiate lower prices privately. Please ensure that the price for work submitted is included in the image file name; this should be the sale price, from which commission will be deducted by Artizan Collective CIC. If you are unsure how to price your work or how to calculate the commission, please contact Artizan Collective CIC.

Replacements

Sold works may be replaced with pieces of similar style and dimensions at the discretion of Artizan Collective CIC.

Delivery and Collection of Work

Work must be delivered and collected in a timely fashion as per the dates expressed in the details of the exhibition which you have received. Please ensure you are aware of these dates before agreeing to these terms. Any variation from these dates must be agreed with the gallery in advance. Failure to meet these arrangements may result in your work not being hung but no refunds will be given.

As the gallery has limited storage space, any items not collected by the deadline – and where no arrangement for delay has been agreed beforehand – will incur a storage charge of £5 per day. If Artizan Collective CIC has to transfer your work from the exhibition venue to Artizan Gallery – where no arrangement has been agreed beforehand – you will incur a further fee of £5 per work.

Delivery and Collection by Courier

If you are not a local artist and your work will be delivered or collected by courier please contact Artizan Collective CIC to arrange delivery of your work.

Where possible, your work should be delivered in reusable packaging for ease of return at the end of the exhibition if it does not sell, otherwise you may incur a charge. Any artwork being collected by courier will be returned to Artizan Gallery and packaged for shipping and we offer a one-week extension on the agreed collection date for artwork. Any items not collected by courier within this deadline – and where no arrangement for delay has been agreed beforehand – will incur a storage charge of £5 per day. Please note, we are able to package and label work for shipping, but packages must be collected from Artizan Gallery.

Removal

Work may only be removed from the exhibition after closing time on the final date of the exhibition unless sold. Removal of works from the exhibition for exhibition at other locations is not permitted throughout the duration of the booking.

Promotion

Artizan Collective CIC produces promotional materials for use online, on social media, in our email newsletter, and in print publications. Artists exhibiting with us are expected to participate in actively promoting their exhibition alongside our promotional activities.

Artizan Collective CIC retains the rights to any and all promotional materials produced for the exhibition, and will retain creative control of the layout, content, and design of all promotional materials. A draft copy of any promotional material describing you or your work will be sent to you (with the publishing deadline clearly visible) for proofreading and fact-checking purposes only, and any inaccuracies must be reported to Artizan Collective CIC before the publishing deadline. Artizan Collective CIC does not accept responsibility for any inaccuracies that are not reported before the publishing deadline.

Online Shop

Artizan Collective CIC maintains contact with long-distance clients via email newsletters and our online shop. Works exhibited will be marketed to interested collectors via email and also put up for sale in the online shop at the same price as in the exhibition on a dedicated exhibition page. This dedicated exhibition page will remain as an archive of the exhibition for the lifetime of the site..

Artizan Social Media Accounts

Artizan Collective CIC expects artists exhibiting at the gallery to tag our social media accounts in any promotional posts for the exhibition, and to share any promotional posts produced by the gallery for the exhibition. Please make sure you have liked or followed any of the appropriate accounts prior to the start of your exhibition. Our social media account details are:

Facebook: /artizangallery

Twitter: @ArtizanGallery

Instagram: @ArtizanGallery

Google+: +ArtizangalleryUk

Youtube: /c/ArtizangalleryUk

Pinterest: /artizantorquay

Website

We have the use of two websites, [Artizan Gallery](http://artizangallery.co.uk) (artizangallery.co.uk) and a sister site Arthub (art-hub.co.uk). All exhibition content will be hosted on a dedicated page on the Arthub site for the lifetime of the site and this will be the main point of contact for information. We carry out extensive written, photographic and film documentation of all our exhibitions all of which will be found here.

Sponsors

Exhibition partners and sponsors often support the work we do, and their details will be promoted throughout the exhibition. We are very grateful to the businesses who recognise the value of local arts and culture through this support and would encourage all participating artists to help us demonstrate this gratitude in any of their associated social media and promotional efforts.

Photography

Where possible Artizan Collective CIC aims to take high quality photographs of all pieces displayed for promotion purposes. If you do not wish for your work to be photographed, you should notify the gallery at the same time as confirming your agreement to the rest of these terms. We may use these images to promote your work or the work of the gallery after the exhibition you are participating in has finished. Due to the nature of open exhibitions, you can only opt out of having your work photographed as individual piece; it may appear in general shots of the space or during photography of events and functions.

All images taken of your work by the gallery are the property of the gallery. If you wish to use them for promotion of your work outside of this exhibition we can sell you high resolution copies suitable for print and web promotion at a very reasonable rate in a variety of formats. We are also able to produce high resolution images for reproduction prints upon request.

Film and Video

Artizan Collective CIC produces film and video content in relation to their work and exhibitions. As part of this you may be invited to interview in relation to your involvement in the exhibition or your work may appear in footage captured at the exhibition. We may also use imagery you provide to us as part of this video content where it is relevant to the promotion of your work or the exhibition your work is a part of. There is no obligation to directly appear in video content you do not wish to, but your work may still be shown.

360 Scan

We regularly have our exhibitions professionally scanned for online virtual reality tours. Where this is done artists will be offered the chance to purchase the licence to use this scan on their own website for a small fee.

Hanging

Artizan Collective CIC will hang and curate open exhibitions. Work may be labelled individually or included in a printed list of works depending on what we determine works best for the style and display of the exhibition.

Artizan Collective CIC uses the STAS cliprail hanging system for wall displays. All work for exhibition should be delivered ready for display on our hanging system. The best form of attachment to the STAS cliprail hanging system is D-rings on the back of the work positioned within the top quarter of the piece and level on either side. These should be tightly secured so they do not spin when force is applied. If your work cannot have D-rings attached, you must inform Artizan Collective CIC of this and make suitable arrangements for an alternative method of display. Any work delivered without D-rings in the absence of separate arrangements will have D-rings attached at a charge of £5 per work. Where this is not possible, the work may not be hung.

Private Views

Private views, previews and launch nights are important parts of our exhibitions. They are a chance for artists to network, meet collectors and discuss their work, and they often offer the best chance to generate sales during an exhibition. It is anticipated that all artists displaying work in an exhibition should attend the private view, preview or launch night and these dates are published

with the call. By submitting work to an exhibition, you confirm that you will endeavour to attend the private view, preview or launch night.

Payment and Insurance

Payment of submission fees must be made in full when submitting your application and work will not be considered for display if the fee has not been received. You are responsible for accurately calculating your submission fee. Details of fees can be found in the exhibition call.

Our preferred payment method is by BACS but we will also accept cheques or cash.

Payment Details

Name on Account: Artizan Collective CIC

Bank: NatWest

Account Number: 74950010

Sort Code: 557001

(please reference your payment with your initials plus the number of pieces e.g JB5)

Cancellation

The payment for your submission in the Open Exhibition is non-refundable.

Payment for Work Sold

Artizan Collective CIC will notify you of any sale of your work as and when sales occur; we will settle all payment for works sold after the end of the exhibition. Payment will be made by direct bank transfer (BACS) and will be made a maximum of 30 days after the end of the exhibition (to allow Artizan to receive payment from buyers).

Artizan Collective CIC may also allow buyers to pay by instalments. Where this is the case, Artizan will hold the work until full payment is made but will pay the artist as soon as payments cover the artist price of the work.

Insurance

All artists must have their own insurance when exhibiting. We recommend <http://www.hencilla.co.uk/unions/a-n/air/aip>

Contact Details

Please ensure you provide up to date contact details when submitting your application including at least one phone number, email address and postal address.

Artizan Collective CIC

Julie Brandon

Email: juliebrandon@artizangallery.co.uk

Phone: 01803 428626

Mobile: 07522 509642

Jacob Brandon

Email: jacobbrandon@artizangallery.co.uk

Mobile 2: 07762 9211571

C/O Artizan Gallery

7 Lucius Street

Torquay

TQ2 5UW

By signing below, you agree to abide by the terms and conditions above. We recommend that you keep a copy of your completed form for your records.

(Signature)

(Print Name)

(Date)